

TOWN OF DRUMMOND

PUBLIC HEARING

Fiscal Year 2024-2025 Budget

For the purpose of obtaining public comments regarding the Town's
Fiscal Year 2024-2025 proposed Budget.

09/17/2024

CALL TO ORDER: Mayor Gail Leeper called the September Fiscal Year 2024-2025 Public Budget Hearing Meeting to order at 7:00pm. Present were Mayor Leeper & Council Members McLure, Clute, O'Dell and Stuart; Town Attorney McGill; Town Clerk-Treasurer Wight and Public Works Director Harrington.

PLEDGE OF ALLEGIANCE: Mayor Leeper led the Pledge of Allegiance at the Public Meeting.

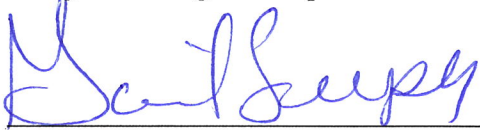
AMENDMENT: Mayor Leeper amended the Public Hearing; that Resolution 2024-16 would be addressed under Action Items, within the Regular September Town Council Meeting to follow.

PUBLIC IN ATTENDANCE: Calvin Wight; Brad Koon, representing Triple Tree Engineering.

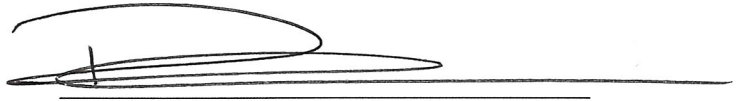
GUEST COMMENT: Mayor Leeper opened Public Comment at 7:01pm; there were no public comments pertaining to the proposed Fiscal Year 2024-2025.

Mayor Leeper requested a formal waiting period; allowing individuals time to arrive and provide public comment, regarding the proposed FY2024-2025 Budget.

Mayor Leeper closed the formal waiting period; then proceeded to close Fiscal Year 2024-2025 Public Budget Hearing at 7:07pm.



GAIL LEEPER, Mayor



ROBIN WIGHT, Town Clerk/Treasurer/Paralegal

Followed by:

**TOWN OF DRUMMOND
REGULAR TOWN COUNCIL MEETING**

09/17/2024

CALL TO ORDER: Mayor Gail Leeper called the September Regular Town Council Meeting to order at 7:07pm. Present were Mayor Leeper & Council Members McLure, Clute, O'Dell and Stuart; Town Attorney McGill; Town Clerk-Treasurer Wight and Public Works Director Harrington.

PLEDGE OF ALLEGIANCE: Mayor Leeper led the Pledge of Allegiance during the Public Hearing portion of September 17, 2024 meetings.

PUBLIC IN ATTENDANCE: Calvin Wight; and Engineer Brad Koon, representing Triple Tree Engineering.

GUEST COMMENT: Sam Martin Jr., representing Wagon Wheel listed on the September agenda failed to appear for the third time; as listed on the following Town of Drummond Town Council Meeting Agendas: June 18, 2024; August 20, 2024; and September 17, 2024.

LAW ENFORCEMENT: Law Enforcement Report was provided to Drummond, for the September Town Council meeting.

MINUTES:

August 20, 2024 Regular Town Council Meeting

Mayor Leeper asked for a motion to approve the August Regular Town Council Meeting minutes. Council Member Stuart made a motion to approve the August Regular Town Council Meeting minutes. Council Member Clute seconded the motion. All yeas, none opposed. Mayor Leeper concurred.

August 27, 2024 Fiscal Year 2023-2024 Budget Amendment Public Hearing

Mayor Leeper asked for a motion to approve the August FY 2023-2024 Budget Amendment Public Hearing Meeting minutes. Council Member McLure made a motion to approve the August FY 2023-2024 Budget Amendment Public Hearing Meeting minutes. Council Member Clute seconded the motion. All yeas, none opposed. Mayor Leeper concurred.

CLAIMS: Council Member O'Dell asked, for clarification on how certain invoices are split between funds; for a better understanding of how to interpret the Black Mountain Software reports provided to the Mayor and Town Council. Clerk/Treasurer Wight explained the items in question for the Council Member O'Dell; inviting him to stop by Town Hall, to review the invoices and claim process in depth for a better understanding.

Mayor Leeper asked for a motion to approve the claims. Council Member Stuart made a motion to approve the claims. Council Member O'Dell seconded the motion. All yeas, none opposed. Mayor Leeper concurred.

INVESTMENTS: Investment sheet provided to the Town Council.

Current 36-month Sewer Certificate of Deposit set to mature September 25, 2024. The Town will continue to close and re-open held Certificate for Deposit accounts to 4-month terms at higher yield Certificate of Deposits, instead of rolling over at a reduced annual percentage yield. The Town is overseeing the coffers in a proactive manner, to benefit the Town of Drummond Citizens/Tax Payors.

Mayor Leeper brought to the Councils attention, the difference this proactive approach makes and how it benefits the Town Tax Payors.

FINANCIALS: Financial sheet provided to the Town Council.

Denning, Downey and Associates FY23 AUP (Agreed Upon Procedures) Financial Review Report, provided to Town Council.

ACTION ITEMS:

RESOLUTIONS:

RESOLUTION NO. 2026-16 A RESOLUTION ADOPTING THE FINAL OPERATING BUDGET AND SETTING APPROPRIATION AUTHORITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025.

Mayor Leeper asked for a motion to waive the reading of Resolutions 2024-16 Council Member O’Dell made motion to waive the reading of Resolution 2024-16. Council Member Clute seconded the motion. All yeas, none opposed. Mayor Leeper concurred.

Mayor Leeper asked, if the Council had any further questions or discussions in regards to Resolution 2024-16 A RESOLUTION ADOPTING THE FINAL OPERATING BUDGET AND SETTING APPROPRIATION AUTHORITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025; which there were not.

Mayor Leeper asked for a motion to approve of RESOLUTION NO. 2024-16. Council Member Stuart made motion to approve Resolution 2024-16. Council Member Clute seconded the motion. All yeas, none opposed. Mayor Leeper concurred.

MAYOR'S REPORT:

- **LEPC Report** – Mayor Leeper and Public Works Director Harrington both attended recent LEPC meeting; noting, this was the second LEPC meeting attended by Public Works Director Harrington. Mayor Leeper added, The Town Council are welcome and encouraged to attend the LEPC meetings.
 - Sherrif Dunkerson announced they will be adding another deputy position, adding the Granite County Jail is at current capacity.
 - Rock Creek - Fire extinguishers have randomly been placed along Rock Creek Road to assist in combatting wild fires.
 - Granite County Medical – Upgrades and improvements
 - New Asphalt/Helo Pad
 - Direct install of Oxygen Pump
 - Full time Telemetry Unit
 - County Sanitarian – Mark, Granite County Sanitarian, gave a presentation on “Bed Bugs” how they are spread, prevention and proper sanitation to combat bed bugs; as well as, the current issue present in the Tri-County.
 - Donated items can facilitate the spread bed bugs.
 - Library Books can facilitate the spread of bed bugs. The Drummond Library utilizes a “Hot Box,” which is the process of sanitizing books prior to placement on the library shelves; to prevent the spread of bed bugs.
 - Hazard Training – October 8, 2024 6:00pm at Drummond Fire Hall.
- **Wastewater Treatment Facility Funding Conference Call** – Mayor Leeper discussed the last

Mayor Leeper and the Council further discussed the upcoming winter season, snow fall, snow plowing and being proactive in preventing incidence due to the incomplete work of the fiber optic project.

As well as, where sewer areas have been affected; which include pipe protruding out of the ground, thus needing to be corrected by the contractors associated with the fiber optic project.

Additional concerns presented, were the quantity of dig ticket requests presented for the same locations marked numerous times. Public Works Harrington has identified and marked same locates at least three times.

Improper Dumping – Mayor Leeper and the Town Council discussed complaints from business owners; there has been a recent increase to improper dumping of waste, at local businesses, East End Park and the Drummond City Park/Campground.

Patch – Council Member O’Dell and Public Works Director Harrington Discussed arrangements to complete needed patch work in high traffic usage areas, prior to winter snowfall.

Public Works Director Harrington will reach out to Paul Alt, Granite County Roads Department; to inquire the availability of patch to repair the current areas of concern.

FLOODPLAINS:

- **Trapping Permit** – Town of Drummond’s trapping permit was issued September 17, 2024; authorizing the trapping of beaver/muskrat.

Copy of this permit is located at Town Hall; as well as, electronic copies provided to Council Person Clute and Public Works Director Harrington.

Council Person McLure will reach out to Paul Alt again, requesting the assistance of an excavator for the removal of a downed tree, beaver dam and to clean out the culvert at the Dyke; insuring it is clean and free flowing prior to winter.

Council Person McLure will also contact the Kolbeck’s; arranging spring weed control with the utilization of strategically placed sheep, in designated boundary areas.

SEWER:

- **Wastewater Treatment Facility Upgrade:**

Funding Conference Call – Scheduled for October 16, 2024.

Funding - Engineer Koon, representing Triple Tree Engineering, updated the Mayor and Town Council on the funding status of the Waste Water Treatment Facility Upgrade. Expanding the Waste Water Treatment Facility PER was completed a few years ago; and the cost continue to be on the rise.

The design phase of the project was complete March 2024; at which time, it was observed the rising prices associated with the budget numbers of the project. Triple Tree Engineering researched and began actively finding additional grant funding to assist with cost of the project.

At which time, RD and CBDG funding opportunities began to be sought for the project, with the updated budget numbers.

RD funding has been applied for, and is in the works; RD funding does, however, require additional administration duties associated with that funding; with the RD funding and the original funding packages the project could go out to BID prior to the end of calendar year 2024.

CBDG funding would require all grant funding is secure and in place, prior to the project going out to BID. Due to the cost and inflation, it would be ideal to BID as soon as possible.

CBDG funding is anticipated to bring an additional \$750,000 of grant funding to the project.

Mayor Leeper and the Drummond Town Council were unanimous in their decision; to go forward in applying for and securing the CBDG additional funding, the CBDG application is due October 1, 2024.

Currently Engineer Koon is working to complete DEQ's requirements; once, completed previously designated funding can be awarded. Triple Tree will complete the additional steps required by RD, and move forward in applying for and securing CBDG funding.

Currently the Waste Water Treatment Facility Upgrade Project has been awarded \$3,675,000 (million) in grant funds, the Town is actively seeking an additional \$1,750,000 (million) in grant funds; if the additional grant funds are awarded the Town will be awarded 5.4 million in grant funding towards the completion of the project. The Town will have a loan component for the balance of the project.

Back-up Plan – Engineer Koon reiterated to the Council that the Town does have a back-up plan, should funding present a challenge; which was holding the final UV installation as an alternate, which could be finished at a later time, when more funding opportunities are available.

The Project will set out to BID the installation of the UV as an alternate, though the plumbing of the UV will be part of the original BID package.

The Town will need to wait for the BID packages to come in, prior to making that decision on including the UV installation; however, some of the funding agents are adamant that the UV portion is included in the entirety of the project. Should the UV installation be held to complete at a later time, the Town would most likely be fined by DEQ.

Sludge Placement – Sludge placement location presented a challenge; as EPA/DEQ are not flexible, and are hard set, as to the slope and percentage requirements.

Original sludge placement site location and alternate sludge placement site location are both off the table, as they each do not meet EPA/DEQ requirements.

Engineer Koon has reached out to owners of a nearby field, that should be a good site to meet

both the slope and ground water requirements of the EPA/DEQ.

The Mayor and Town Council were unanimous in their decision for Engineer Koon to move forward in contacting and presenting the Land Owner (Wetsch) with the same offer (\$10,000) presented for the prior sludge placement locations.

Sludge Transport – Discussion amongst the Mayor and Town Council, presented the importance of safety with the transport of the sludge, especially in conjunction of the BNSF Railway. Specifically referring to the need a flagger at the site for movement of the sludge in association of crossing the railroad tracks.

Power at Site – Power to the site, is anticipated to be installed as a priority, with a cost estimate of \$30,000.

BID Date – Currently the Anticipated BID time frame is February 2025; keeping in mind, ARPA funding must be used by December 31, 2025.

Lift Station – Council Person Clute will look into scheduling annual maintenance of the lift station pumps for November 2024, will follow up at the October 2024 Town Council Meeting.

Engineer Koon will follow up with Council Person Clute, in regards to the Town's manuals regarding the currently installed pumps.

CITY COURT: None

NEW BUSINESS: None

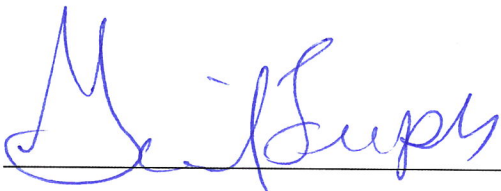
UNFINISHED BUSINESS:

- **Fireworks** – Mayor Leeper, notified the Council to consider having Fire Works Town Hall either in October or November.
- **Joint Session** – September Joint Session postponed, as representatives from Granite County were unable to be in attendance.

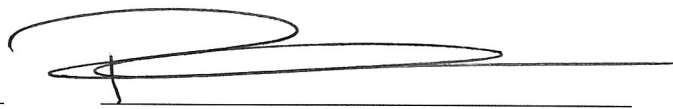
Public Hearing #1 – Community Needs Assessment; Public Hearing #2 Selected Project; Special Meeting - CBDG Grant Funding Application: Scheduled Tuesday September 24, 2024, starting at 10:00am.

Next Town Council Meeting: Scheduled Tuesday, October 15, 2024.

ADJOURNMENT: Council Member McLure made a motion to adjourn the meeting at 8:13pm. Council Member Clute seconded the motion. All yeas. None opposed. Mayor Leeper concurred.



GAIL LEEPER, Mayor



ROBIN WIGHT, Town Clerk/Treasurer/Paralegal