

Director of Public Works, Town of Drummond Montana

Title: Director of Public Works
Type of Position: Public Works
Date Posted: April 10, 2026
Organization: Town of Drummond, Montana
Website: <https://townofdrummondmt.gov/>

TOWN OF DRUMMOND, MONTANA

Job#:	2026PWD
Salary:	\$18.00 - \$20.00 D.O.E.
Location:	114 A Street, PO Box 195, Drummond, MT 59832
Open Date:	4/10/2026
Close Date:	Open Until Filled
Openings:	1
Benefits:	Yes

Description: Town of Drummond, Montana is seeking a motivated, versatile Public Works Director to operate in a professional manner to manage and direct the Town's Public Works Departments. The Public Works Director is responsible for planning, organizing, supervising staff, coordinating public works operations, facility maintenance, fleet management, management of public right-of-way, overseeing the fire water suppression and sewer system operations, overseeing the street, city parks, and the flood control levee system.

This position works under the guidance of the mayor. The Director ensures that all departments operate by following local ordinances, state and federal laws, as well as other administrative and legislative policies and works closely with the mayor to ensure city, departmental policies, state labor rules and the MCA is followed. The individual in this position is also responsible for effectively and efficiently managing resources that supports the department mission statement, provides stability to the programs and services to the Town of Drummond residents.

The Director performs specialized work and handles sensitive matters that often require discretion. The person in this position must exercise independent judgment that requires initiative and the willingness to accept responsibility as directed to uphold all legal and regulatory criteria. The Public Works Director is expected to operate in a highly collaborative and team-oriented manner with the Town Clerk's Office, Sheriff's Office, the City Attorney and the individual departments that compose the Public Works Department. The departments that fall under the umbrella of the Public Works Department include: the Street Department, Fire Water Suppression & Sewer Department, Parks Department and cooperating with Sheriff's Office. The ideal candidate for this position will exhibit a

participatory approach to leadership that develops staff and leads the team to successful solutions for complex issues.

Qualifications: Preferred candidate will possess and maintain a Sewer Operator Certificate in the state of Montana, which can be earned under Town employment. Only applicants that have basic computer skills will be considered. Qualified candidates must have and possess a valid State of Montana Driver's license, safe driving record and be at least 18 years of age. Snowplowing experience is preferred

Details: Salary Range is a standard full-time position typically equals **2,080 hours per year**. This is calculated based on a 40-hour workweek multiplied by 52 weeks. While 2,080 is the standard, actual hours worked are often lower—closer to 1,848—when accounting for paid holidays, sick leave, and vacation time. Full benefits package w/ Montana PERS and Health care package applies. Sick leave, vacation time and 11 paid holidays per year apply to this position. This is a regular full-time position with the Town of Drummond.

This position is subject to a six (6) month probationary period.

Physical Demands: The prospective employee is regularly required to stand, walk, and use hands and fingers to perform the listed duties of the position. Prospective employee must also be capable of talking and hearing, getting into and out of equipment, and handling heavy hand tools. This position requires regular lifting and moving of objects 25 lbs and less as well as frequent lifting of objects that weigh up to 50 lbs.

A full job description is available from the Drummond Town Clerk at 114 A Street Drummond, MT 59832 (406)288-3231 or the listing can be viewed on the Town Web-site at: <https://townofdrummondmt.gov>

Hours: Working hours are normally 8:00 am to 5:00 pm Monday through Friday. Emergency call-outs may occasionally be required on weekends or after hours.

Town of Drummond Montana is an Equal Opportunity Employer

TOWN OF DRUMMOND

Mission Statement:

**We, the elected council for the Town of Drummond,
have determined that the mission for
our community is to foster an environment,
which allows for and enhances the safety, well-being,
and possibility for prosperity of our residents.**